

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY**  
**Regular Meeting**  
**29 Stoddard Road, Bantam, CT 06750**  
**December 8, 2011 ~ 7:30 p.m.**

**CALL TO ORDER:** Chairman David R. Wilson called the regular meeting to order at 7:38 p.m.

**ROLL CALL**

**Present:** Chairman David R. Wilson, David Geiger, Christian Bratina, and James Koser. C. Bratina was seated as a voting member.

**Absent:** William Buckley, William Hartman

**Others Present:** Plant Superintendent Ted Legendre, Jack Healy, Director of Public Works, Ann Curtis, Recording Secretary, Sandra Becker and Harry Colvocoresses of the Litchfield Housing Authority

**MINUTES**

**a) Regular 10/13/11 Minutes: Motion:** D. Geiger moved to approve the regular minutes of 10/13/11 as presented and J. Koser seconded. All voted aye and the motion carried.

**OLD BUSINESS**

**1. Public Requests**

**a) Don Hill (Litchfield Housing Authority):** Harry Colvocoresses reported the Housing Authority is up to date with its \$1,000/month payments, but also noted they were having extreme financial hardship. Sandra Becker said the generator still is not operational because part of the grant was tabled and changed numerous times and they still do not have a propane tank, causing much frustration. The latest power outage with storm Alfred forced them to pay \$200 - \$300/visit for pump-outs. J. Healy added that the leasing of the propane tank was part of the grant package, so they are stuck. C. Bratina asked them if they could charge interest for any time past the contract completion date that they are not operational. Ms Becker also noted the lawsuit with one of the residents is still not settled, with the LHA spending \$96,000 thus far in legal costs with no recoup from its legal insurance, AIG, due to years of its incompetence.

As requested, the LHA returned for review of their payments at year's end and asked for a lesser monthly bill. **Motion:** D. Geiger moved to lower the Litchfield Housing Authority's payment schedule to \$500/month for 2012 and revisit in December 2012 to discuss possible further relief. J. Koser seconded, all voted aye and the motion carried.

**b) Dr. Brian Sullivan, DVM, Bantam Lake Animal Hospital, User Fee:** No one was present to represent Dr. Sullivan. Dr. Sullivan is currently being charged 3 EDU's: one for the house in the front, one for the vet hospital, and one for the house out back. He feels because he's only using the sink in the house out back, he shouldn't be charged for that building. Upon inspection, Ted Legendre found that there are dog runs that do empty into the sanitary sewers, a bathing area and other amenities that would constitute a full unit. After some research into other vets in town, Ted Legendre reported that there is one other vet on the sewers and is charged the same EDU's. **Motion:** D. Geiger moved to continue charging Dr. Sullivan 3 EDU's to maintain standard practice for user fees. C. Bratina seconded, all voted aye and the motion carried.

**c) Tom Bouchard, 71 South Street (EDU Charge for Out-Building):** T. Legendre said Mr. Bouchard has a small outbuilding on the side of the property that has a toilet and a sink, bathtub, shower and large bedroom. There is no kitchen, but they currently charge one EDU because it is a separate stand-alone building with a separate lateral connection. For that reason it was agreed to maintain the current charge. **Motion:** D. Geiger moved to reject Mr. Bouchard's request and, by definition, maintain the 1 EDU charge for the building. C. Bratina seconded, all voted aye and the motion carried. T. Legendre will send him a letter with a copy of the EDU definition.

**d) Mark Greenberg (Reduction of EDU for 2 Vacant Offices):** T. Legendre explained that Building D has two unoccupied offices and has asked for relief from sewer charges. Past practice has not granted relief in this circumstance. **Motion:** D. Geiger moved to deny Mr. Greenberg's request for reduction of two EDU's, as it does not comply with the WPCA's normal practices. C. Bratina seconded, all voted aye and the motion carried.

**2. Safety:** J. Healy reported no accidents or injuries.

**3. Commissioner's Requests:** The Commissioners reviewed the proposed WPCA meeting schedule for 2012. **Motion:** D. Geiger moved to accept the 2102 WPCA meeting schedule as presented. C. Bratina seconded, all voted aye and the motion carried.

**4. Morris Meter/New Meter and Assessment Cost:** D. Wilson asked for backup to validate the design flow rate of the plant. T. Legendre has found some information in the design report by the McGuire Group. He believes there should be a further report after this one. The answer to this will determine the percentage split with Morris. When determined, Mr. Wilson will ask Morris for payment at the same percentage to cover their portion of the bonding cost in addition to the same percentage of the X-number of dollars spent after the buy for this year's catch-up payment. Thereafter they will go on an annual payment schedule beginning Oct. 1, 2012. T. Legendre and J. Healy will continue to look for further documentation on the design flow rate for the plant.

## **5. I & I**

**a) Sheldon Lane:** The line under the homeowner's house was plugged and failed twice. It was finally secured, but plugged his connection. It was inspected by camera and determined that the homeowner will hook to his other connection. The hole will be plugged and the line secured.

**b) White Woods Road Manhole Replacement:** In past work the road was raised and water is getting into the manhole. Deacon will repair the manhole with a new cover to prevent leaks in the system when there is high water. T. Legendre reported work continues on manholes as time allows. J. Healy presented his proposed letter to sewer users regarding inflow and infiltration for the Commissioners' comments. D. Wilson asked that it be confined to one page. C. Bratina asked that the main point be introduced to the reader in the first paragraph to get attention. It should tell them that excess flow increases the cost of treatment, and any homeowner with a line found with excessive I & I will be asked to eliminate the problem or be charged more.

## **6. Public Works Director Priority List of Items and SCADA Update, NIC Update & FEMA**

- **Contract 18 Easements:** After speaking with Atty. Simoncelli, Mr. Healy reported there are 59 easements that have not been recorded on Contract 18 and one from Contract 17. Maguire prepared the easement maps, but only temporary easements were obtained which may have indicated that a permanent easement would be obtained at the end of the project. They are looking for copies of those documents. J. Healy will look to see if the temporary easements were filed with the Clerk. It is necessary to find how we obtained the temporary easements. Mr. Simoncelli estimated that it could cost \$22,500 to complete easement acquisition and recording for Contracts 17 and 18. Information will be gathered for the next meeting, looking at documents prior to April of 2000.
- J. Healy reported that the courthouse had problems with its connection. A camera showed a damaged lateral, which also does not conform to the ordinance. The WPCA will not share in the cost of repair, and will ask them to upgrade to the ordinance standard on the repair.
- FEMA will reimburse up to 75% on the break at Bill Buckley's area on East Street. They will need the easement and contract for maintaining the drainage ditch.
- Mr. Healy will send out the EDU language to the Commissioners for comments.

- After storm Alfred the generator ran at the plant for eight days and used a lot of lubricating oil, about one gallon/day. T. Legendre will call the manufacturer for information and advice.
- Nothing has been done on SCADA, with other weather-related problems taking priority. T. Legendre said they will replace the VFD's as they go along.

### **NEW BUSINESS**

**1. Treatment Plant Report:** T. Legendre reported meeting permit on BODs and suspended solids. Nitrogen level for November was 32 lb/day. They are monitoring the collection system and feel a letter should be sent to users regarding excessive inflow. Two quotes have been received and they are waiting for the third for update of the drinking water system. T. Legendre and J. Healy will work on a bid for replacement of 300 ft. of old tile sewer in front of the Litchfield Firehouse. All trees on the right-of-way will be removed and not replaced. They are monitoring Arethusa Farm's Dairy in Bantam. They are averaging 1,400 gal./day of water. He will review the capacity of their system in be sure they are not exceeding discharge limits. C. Bratina asked that they sample the BODs, flow rate and TSS for possible surcharge. J. Healy asked them to install a sampling port.

C. Bratina asked for a report on the financials, specifically year-to-date expenditures and where they are at present on a spreadsheet. A monthly report is needed.

**2. Adjournment: Motion:** D. Geiger moved to adjourn at 9:53 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Curtis, Recording Secretary